

DRAFT MEETING MINUTES OF  
MEASURE “E” CITIZENS’ OVERSIGHT COMMITTEE  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
OCTOBER 21, 2010

Call to Order	A regular meeting of the Measure “E” Citizens’ Oversight Committee of the State Center Community College District was called to order by Committee Chair Don Larson at 5:33 p.m., October 21, 2010, at the State Center Community College District Board Room, 1525 E. Weldon Avenue, Fresno, California.
Members Present	Don Larson, Chair Jeffrey Burgstahler Carol Martens Craig DeShields
Members Absent	Daniel Gai Audrey Redmond Jeff Reid
Other Attendees:	Douglas Brinkley, Vice Chancellor, Finance & Admin., SCCC Ed Eng, Director of Finance, SCCC Jeff Jensen, Sr. Vice President, Assurance Services, Perry-Smith, LLP Brian Speece, Assoc. Vice Chancellor, Business & Ops, SCCC Vicki Bustos, Secretary, SCCC
Approval of Minutes	The minutes of the Measure “E” Citizens’ Oversight Committee meeting of July 22, 2010, were presented for approval. Jeff Burgstahler moved to approve the minutes as presented, Carol Martens seconded. The motion was unanimously approved.
Public Comment	No public comment reported.
Presentation and Consideration to Accept the Quarterly Financial Report of September 30, 2010 [10-05] <u>Action</u>	Mr. Jeff Jensen of Perry-Smith presented the Independent Accountant’s Report on Applying Agreed-Upon Procedures for the quarter ended September 30, 2010 and briefly reviewed Attachment II, Procedures Performed and Conclusions. He noted that all was in compliance and there were no exceptions.  Craig DeShields moved to accept the quarterly report as presented, Jeffrey Burgstahler seconded, and the motion was unanimously approved.
Senate Bill No. 1473 – Chapter 294 [10-06] <u>No Action</u>	Mr. Jeff Jensen provided an explanation of Senate Bill No. 1473 – Chapter 294. He touched on the new requirements for a performance audit. The committee thanked Mr. Jensen for his report and presentation.

Project Progress  
Report – Information  
Only  
[10-07]  
No Action

Brian Speece presented the Measure E Project Status Report as of September 30, 2010. Updates on the following projects was provided:

- Old Administration Building
- Madera Vocational Labs
- Willow International Phase 2
- Willow International Parking Addition & Behymer Entrance
- Reedley College Modernization Phase I Projects
- Reedley College Modernization Phase 2 Technology Infrastructure
- Reedley College Old Residence Hall Demolition
- Reedley College Old Residence Hall Site Remediation
- Reedley College Residence Hall
- Southeast Phase 1 – Career & Technology Center
- Completed Projects

Committee Chair Larson asked if renovations of the auditorium will be complete by January 2011. Mr. Speece indicated if everything goes according to schedule, they will be complete.

Mr. Burgstahler inquired how SCCCDC is able to access residual funds left from bonds. Mr. Speece explained the procedure for competing against other colleges for residual bond money.

Establish Next  
Meeting Date

After discussion it was agreed the next two meetings will be as follows:

- January 20, 2011, 5:30 p.m., District Office Boardroom.
- April 21, 2011, 5:30 p.m., District Office Boardroom

Mr. Brinkley noted if any committee members would like to tour a SCCCDC facility please let him know and arrangements will be made. In closing, Mr. Brinkley reported to the committee that SCCCDC is serving 15% to 16% more students than funded.

Adjournment

The meeting was adjourned at 6:03 p.m. by unanimous consent.

---

Don Larson, Chair  
Measure "E" Citizens' Oversight Committee

:vb