

DRAFT MEETING MINUTES OF
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
JANUARY 20, 2011

Call to Order	A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Committee Chair Don Larson at 5:30 p.m., January 20, 2011, at the State Center Community College District Board Room, 1525 E. Weldon Avenue, Fresno, California.
Members Present	Don Larson, Chair Carol Martens Craig DeShields Daniel Gai Jeff Reid
Members Absent	Audrey Redmond Jeffrey Burgstahler
Other Attendees:	Ed Eng, Director of Finance, SCCC Jeff Jensen, Sr. Vice President, Assurance Services, Perry-Smith, LLP Brian Speece, Assoc. Vice Chancellor, Business & Ops, SCCC Christine Miktarian, SCCC Construction Manager Ron Nishinaka, SCCC Board Member Vicki Bustos, Secretary, SCCC
Approval of Minutes	The minutes of the Measure "E" Citizens' Oversight Committee meeting of October 21, 2010, were presented for approval. Daniel Gai moved to approve the minutes as presented, Carol Martens seconded. The motion was unanimously approved.
Public Comment	No public comment reported.
Presentation and Consideration to Accept the Annual Performance Audit [11-01] <u>Action</u>	Mr. Jeff Jensen of Perry-Smith presented the Measure E General Obligation Bond Annual Performance Audit for year ended June 30, 2010 and Independent Auditor's Report. He noted all was in compliance and there were no exceptions. Jeff Reid posed a question regarding article XIII A. Mr. Jensen directed the committee to page two of the report which contained the answer to Mr. Reid's question. Mr. Reid moved to accept the report as submitted, Daniel Gai seconded. The motion was unanimously approved. Brian Speece reported the report is scheduled for presentation to the Board of Trustees at the March 1, 2011 meeting. Chair, Donald Larson will present the report to the Board on behalf of the committee.

Presentation and
Consideration to
Accept the Quarterly
Financial Report of
December 31, 2010
[11-02]
Action

Mr. Jeff Jensen of Perry-Smith presented the Independent Accountant's Report on Applying Agreed-Upon Procedures for the quarter ended December 31, 2010 and briefly reviewed the attachments. He noted all was in compliance and there were no exceptions.

Daniel Gai moved to accept the quarterly report as presented, Craig DeShields seconded, and the motion was unanimously approved.

Project Progress
Report – Information
Only
[11-03]
No Action

Christine Miktarian presented the Measure E Project Status Report as of December 31, 2010. Updates on the following projects was provided:

- Old Administration Building
- Madera Vocational Labs
- Willow International Phase 2
- Willow International Parking & Behymer Entrance
- Reedley College Modernization Phase I Projects
- Reedley College Modernization Phase 2 Technology Infrastructure Modernization
- Reedley College Old Residence Hall Site Remediation
- Reedley College Residence Hall
- Southeast Phase 1 – Career & Technology Center
- Completed Projects

Mr. DeShields requested and was provided clarification on the bond money and how it is allocated to projects. Brian Speece provided an explanation on the process to have construction approved. He also described the project proposal process and how points are awarded.

Establish Next
Meeting Date

It was agreed the next two meetings will be as follows:

- April 21, 2011, 5:30 p.m.
- July 21, 2011, 5:30 p.m.

Craig DeShields moved to accept the proposed meeting dates, Carol Martens seconded, and the motion was unanimously approved.

Adjournment

The meeting was adjourned at 6:05 p.m. by unanimous consent.

:vb

Don Larson, Chair
Measure "E" Citizens' Oversight Committee